

TLI32416 Certificate III in Logistics

Qualification Description

This is a qualification for those engaged in logistics operations within the Transport and Logistics Industry. It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, where some discretion and judgement is required in selecting equipment, services or contingency measures within known time constraints. It may also include responsibility for coordinating the work of others. Successful achievement of the licensing units within the qualification must align with applicable licensing and regulatory requirements.

Job roles

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Logistics Administration Officer
- Logistics Service Clerk.

Subsidised under the QLD Government's Certificate 3 Guarantee Program, this program is available to eligible participants, eligibility criteria as below:

- Must be an Australian citizen, New Zealand citizen or permanent Australian resident
- Must reside permanently in QLD
- Must be 15 years or older
- Must be no longer attending school
- Must not hold and must not be already enrolled in a Certificate III or higher qualification since leaving school.

Please note that by completing this certificate you will no longer be eligible for a subsidised training place under the Certificate 3 Guarantee Program.

Please refer to Student Fact Sheet for further information at
<http://training.qld.gov.au/resources/information/pdf/c3g-student-factsheet.pdf>

Co-contribution Fees:

Co-contribution fees are required for this course. Fees are charged and collected at the Unit of Competency rate. Please refer to website and Student Handbook for details on refund policy, as well as complaints and appeals policy.

Non-Concession Fees: \$1 per unit (\$13 total)

Concession Fees: \$0.50 per unit (\$6.50 total)

2017 Year 12 Graduate \$0 per unit (\$0 total)

Adult Prisoner \$0.01 per unit (\$0.13 total)

Delivery Details

These courses are delivered at venues throughout Queensland. Course requires face to face attendance, project work and both theory and practical activities and assessments. Participants have up to 12 months to complete all required work.

Participants are required to wear closed in shoes at all times, all other requirements are supplied.

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Core units

TLIE3004 Prepare workplace documentation

TLIF0001 Apply chain of responsibility legislation, regulations and workplace documentation

Elective Units (11 to be completed)

TLIF1001 Follow work health and safety procedures

TLIF3003 Implement and monitor work health and safety procedures

TLIA3015 Complete receiptal/despatch documentation

TLIA3016 Use inventory systems to organise stock control

TLIA3038 Control and order stock

TLIA3039 Receive and store stock

TLIA3018 Organise despatch operations

TLIA3019 Organise receiptal operations

TLIG3002 Lead a work team or group

TLIJ3002 Apply quality systems

TLIU2012 Participate in environmentally sustainable work practices

TLILIC2001 Licence to operate a forklift truck

Compact Services Queensland is the issuing RTO, RTO Code 32413.

Please contact us at any time for further information.

Please call Grant on 0432 882 550, or email ongrant@compacttrainingservices.com.au, or visit

Website at www.compactqld.com.au

